

Sydney-CUHK Ignition Grants 2026 Online Application Form Sample and Funding Schemes Site Online Application Portal FAQs

This document is for reference only. Applications must be fully submitted online through the Funding Schemes Site.

The University of Sydney Chief Investigator Information

Title	(No response)
First Name	(No response)
Surname	(No response)
Staff Number	(No response)
Position	(No response)
Email	(No response)
ORCID (16 digits without dashes)	(No response)
Gender	(No response)
Do you identify as Aboriginal or Torres Strait Islander?	(No response)
Research Career Stage	(No response)

The University of Sydney Faculty

(No response)

Research Centre (optional)

(No response)

Application Endorsement

After completion of this application form you will be required to obtain signed approval from your University of Sydney Head of School for final submission. A pre-filled Endorsement Coversheet will be provided to the University of Sydney Chief Investigator by email for this purpose.

The University of Sydney Endorser

Provide the details of the Head of School who will be endorsing the submission of this application

Name	(No response)
Position	(No response)
School/Faculty	(No response)

The Chinese University of Hong Kong Chief Investigator Information

Title	(No response)
First Name	(No response)
Surname	(No response)
Staff Number	(No response)
Position	(No response)
Email	(No response)
ORCID (16 digits without dashes)	(No response)
Gender	(No response)
Research Career Stage	(No response)

The Chinese University of Hong Kong Faculty

(No response)

Application Endorsement

After completion of this application form you will be required to obtain signed approval from your CUHK Head of Department or Unit for final submission. An Endorsement Coversheet will be automatically generated and sent to the CUHK Chief Investigator by email for this purpose.

CUHK endorser

Provide the details of the Head of Department or Unit who will be endorsing the submission of this application.

Name	(No response)
Position	(No response)
Department/Unit	(No response)

Collaborators Information

The University of Sydney collaborators

Please provide details of all Sydney collaborators, other than the Chief Investigator.

	Title	Full Name	Position	Faculty/School	Role Within Project	Research Career Stage	Email
1							
2							
3							
4							
5							

(No response)

Multidisciplinary initiatives

Please indicate all multidisciplinary initiatives the Sydney team has an affiliation with, or is a member of.

Select	(No response)
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CUHK collaborators

Please provide details of all CUHK collaborators, other than the Chief Investigator.

	Title	Full Name	Position	Department /Unit	Role Within Project	Research Career Stage	Email
1							
2							
3							
4							
5							

(No response)

Additional Collaborating Investigators

(From any institution OTHER than the University of Sydney or the Chinese University of Hong Kong).

	Title	Full Name	Position	Institution/Faculty/Centre	Role within Project	Email
1						
2						
3						
4						
5						

How many EMCRs are involved in this project from both teams?

Sydney: EMCRs are individuals who were awarded their PhD within the past 15 years, excluding any career interruptions such as parental leave or illness.

CUHK: EMCRs are academic staff members who are Associate Professors or below.

(No response)

Project Details

Project Title

Max. 256 characters.

(No response)

Abstract

*** Please note that this Abstract may be published online (e.g. Academic Profile) *** (Max. 140 words)

(No response)

Project Description in Layman's Terms

*** Please note that this Project Description may be published online (e.g. Staff News) *** (Max. 100 words)

(No response)

What research area does the project focus on?

Projects should be in the areas of Climate, Environment, Health, or Sustainability.

(No response)

Is this application multidisciplinary?

(No response)

Sustainable Development Goals

Does your project seek to address a [Sustainable Development Goal](#)?

(No response)

Please indicate if the project is in support of: (a new collaboration or an existing collaboration)

(No response)

Please give brief details on all previous, existing, and newly developed collaborations/ties related to this project.

(No response)

Industry engagement (and details of industry engagement)

Does your proposal involve industry engagement? If so, please include details below on activities, approximate timeline, budget contribution, etc.

(No response)

Project Start Date:

Note: Projects may start from **1 May 2026**, but no later than **31 May 2026**.

(No response)

Project End Date:

Note: Projects must end by **30 April 2027**.

(No response)

Selection Criteria

Please address the following 3 criteria (limited to 300 words each):

Quality and Relevance

- Clearly describe the objectives and methodology to be employed with the project. The alignment with strategic priorities and the objectives of the funding scheme will be considered in combination with the soundness of the concept and credibility of the proposed methodology.
- Explain how the participants in the research team will bring together the necessary expertise to carry out the project. The 2-page CVs of the Chief Investigators will be taken into consideration.

Execution

- Elaborate on the workplan and milestones outlined in the timeframe (there are separate sections in the application form for an outline of activities in the Timeline and Budget). Proposed timeframes and budget estimates should be realistic and appropriate.
- The long-term plan for engagement to attract research funding and produce publications will be taken into consideration.
- This section should also address the appropriateness of the allocation of tasks, ensuring that all participants [including PhD students, postdocs, Early and Mid-Career Researchers (EMCR), and any researchers on Sabbatical Leave] have a valid role and there are adequate resources in the project to enable them to fulfil that role.

Impact

- Outline what the participants will gain from the project and how it will contribute to the discipline and field of research.
- Explain how the project will establish or strengthen a durable cooperation between the universities and participants.
- Explain how the project will impact beyond the academic sphere (i.e. benefit society, address global challenges, [Sustainable Development Goals](#), etc).
- Explain how the project activities and results will be communicated to different target audiences.

Criteria responses

Quality & Relevance	(No response)
Execution	(No response)
Impact	(No response)

Expected Outcomes

How many research outputs are you expecting to result from this project?

E.g. Journal Articles, Conference Proceedings, Book Chapter, Research Report for External Body, Patents, etc.

Journal Articles	(No response)
Conference Proceedings	(No response)
Books	(No response)
Book Chapters	(No response)
Patents	(No response)
Creative Works and/or Non-traditional Research Outputs	(No response)
Others	(No response)

What external funding opportunities do you intend to target following the completion of this proposal?

Please specify the external funding organisations and schemes to which you aim to submit applications and, where possible, include a web link and the submission deadline.

Applications must target at least one (1) Category 1-3 national/international competitive grant submission or grant offered by the funding bodies in Hong Kong. e.g. Research Grants Council, Innovation and Technology Commission, or Health Bureau.

Please refer to the [Researcher Development Hub Cheat Sheet](#) for the definitions of Category 1-3 funding.

(No response)

Project Timeline

Projects may start from **1 May 2026**, but no later than **31 May 2026**. Projects must end by **30 April 2027**. Final reports are due by **1 August 2027**. An update to the final report is due **1 August 2028**.

	Date (DD/MM/YYYY)	Activity	Outcome
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

(No response)

Budget

Please specify budgets for Sydney and CUHK separately.

The sections below are broken down into the following categories:

- Travel expenses by Sydney researcher(s)
- Travel expenses by CUHK researcher(s)
- Workshop/symposium/roundtable
- Other expenses

For each successful application, Sydney and CUHK will contribute up to AUD\$20,000 and HK\$110,000, respectively.

Funding from CUHK must be expended by 30 April 2027. Funding from Sydney must be expended by 1 December 2026.

The overall requested amounts for Sydney and CUHK should be as close to even as possible.

External Contributions are those from other sources such as Faculty/School/external sources, etc.

Please be aware that some expenditures/activities will not be considered for funding. Refer to the Guidelines for more details.

Sydney Budget

All amounts should be provided in Australian dollars. Funding from Sydney must be expended by 1 December 2026.

Travel Expenses of Sydney Researcher(s)

Applicants should specify the traveller's name and career stage. Travel class must comply with Sydney's travel policies, regardless of career stage.

	Requested Funds from Sydney (AUD\$)	External Contributions (if any)	Item Description
Flights by Sydney Researcher(s)			
Accommodation			
Meals & Incidentals			
Other			
Sub Total	0	0	

Workshop/Symposium/Roundtable

	Requested Funds from Sydney (AUD\$)	External Contributions (if any)	Item Description
Venue Hire			
Catering			
Other			
Sub Total	0	0	

(No response)

Other Expenses

A detailed justification of the consumables to be purchased should be included in the Item Description.

	Requested Funds from Sydney (AUD\$)	External Contributions (if any)	Item Description
Publications & Printing			
Consumables 1			
Consumables 2			
Consumables 3			
Other Miscellaneous			
Sub Total	0	0	

Total Requested Funds from Sydney (AUD\$): 0.00

External Contributions (AUD\$): 0.00

Sydney Total Budget (AUD\$): 0.00

CUHK Budget

All amounts should be provided in Hong Kong dollars. Funding from CUHK must be expended by 30 April 2027.

Travel Expenses of CUHK Researcher(s)

Applicants should specify the traveller's name and career stage. Travel class must comply with CUHK's travel policies, regardless of career stage.

	Requested Funds from CUHK (HK\$)	External Contributions (if any)	Item Description
Flights by CUHK Researcher(s)			
Accommodation			
Meals & Incidentals			
Other			
Sub Total	0	0	

Workshop/Symposium/Roundtable

	Requested Funds from CUHK (HK\$)	External Contributions (if any)	Item Description
Venue Hire			
Catering			
Other			
Sub Total	0	0	

(No response)

Other Expenses

A detailed justification of the consumables to be purchased should be included in the Item Description.

	Requested Funds from CUHK (HK\$)	External Contributions (if any)	Item Description
Publications & Printing			
Consumables 1			
Consumables 2			
Consumables 3			
Other Miscellaneous			
Sub Total	0	0	

Salary of short-term research assistants and clerical support staff at CUHK

	Requested Funds from CUHK (HK\$)	External Contributions (if any)	Description
Research Assistants			
Clerical Support			
Sub Total	0	0	

Supplementary Budget Information:

Provide any other budget information you believe should be taken into consideration.

(No response)

Total Requested Funds from CUHK (HK\$): 0.00

External Contributions (HK\$): 0.00

CUHK Total Budget (HK\$): 0.00



Funding Schemes Site Online Application Portal FAQs

As part of the Office of Global and Research Engagement's progressive development of an international partnerships portfolio and collaborative funding opportunities, it uses an online grants management system, SurveyMonkey Apply for its Funding Schemes Site. This site, which is accessible from any web enabled device, is designed to facilitate the administration of various internally funded schemes, improving the accuracy and speed of application processing.

The site is also used by other areas within the Research Portfolio of the University administering internal funding schemes. This document contains some basic information to help you understand and use the site.

<https://sydney.edu.au/award-schemes>

Which web browsers are recommended for accessing the site?

The site works with any browser, including those on mobile devices. Browsers recommended for accessing the site are:

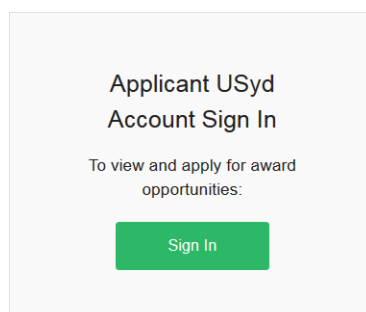
- Mozilla Firefox
- Google Chrome
- Safari

Internet Explorer is not recommended as some formatting may not display correctly.

How can I access the Funding Schemes Site?

For University of Sydney staff and students, using the link above, the site is accessible via UniKey login.

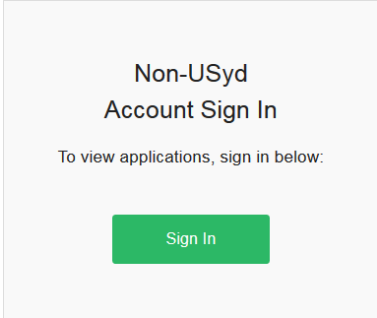
For any questions regarding your login with UniKey or password please contact ICT Service Desks: Email ict.support@sydney.edu.au, or Phone +61 2 9351 2000 (select option 2 for ICT) anytime between 7am – 9pm, Monday to Friday.



Upon login, University of Sydney users will be guided through a series of eligibility questions to determine which funding schemes they may apply for – a list of available schemes can then be viewed and selected.

For applicants from Partner Universities, you will need to ask your collaborating University of Sydney Chief Investigator to login to the application and add you as a “Collaborator”, as access for users external to the University of Sydney is by invitation only.

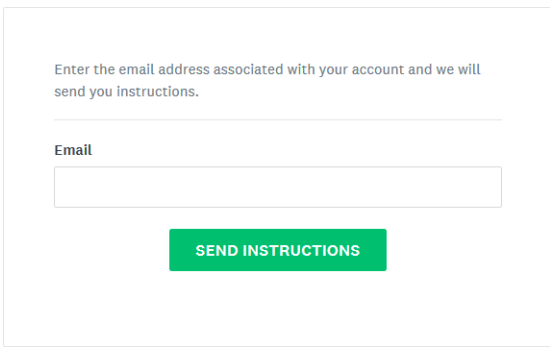
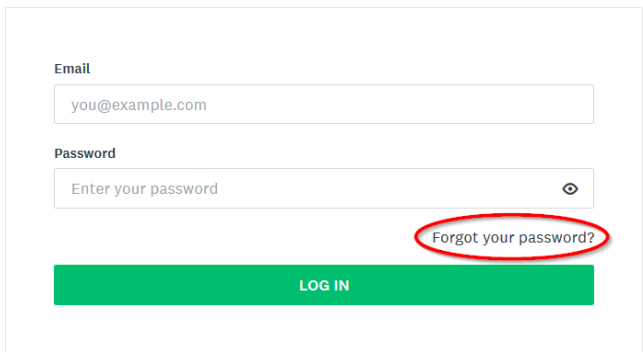
After you have been listed as a “Collaborator” on the relevant application, you will receive an automated email from SurveyMonkey Apply to access the application. Click on the link in the email and you will be taken to the Funding Schemes Site. Then click on the green Non-USyd Account Sign In button.



If this is the first time you have used the site, you will now be required to set up your password.

To do this click on “Forgot your password?”

Then enter your email and click on Send Instructions



Once you have received instructions by email and set up your password you will be able to Sign In and access the application as a Collaborator using the Non-USyd Account Sign In button.

Can more than one person access or edit an application form?

Access by more than one person from the University of Sydney to view or edit an application is possible.

When adding a Collaborator to your application you can select if you want to give them access to read only or edit. Granting a Collaborator access to edit effectively gives them the same access you have to edit and submit your application.

Please note that because the Funding Schemes Site uses UniKey access and Single-Sign-On, if you have already accessed the site from your computer, in order for another individual to access the site they will either need to use a different computer, or logon to your computer before being able to log in to the site.

How do I return to the application form after uploading a document?

Sometimes after uploading a document you will be directed to a preview of the uploaded document. To return to the application form, simply click on “Back” on the top right of the screen.



It is not advised to use the Back button on the browser.

Can I save and return to an application?

Yes. Applications can be saved and returned to for editing at a later stage at any time prior to submission. You must click on “Save and Continue Editing”.

How do I seek endorsement for an application?

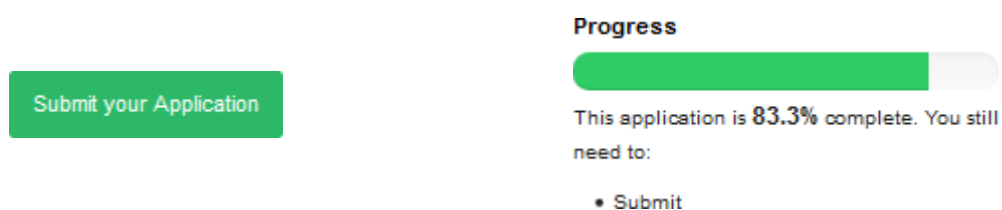
After completing the online Application Form, an email will automatically be sent to the USyd Chief Investigator with an attached pre-filled Endorsement Coversheet. This will need to be signed and dated by the USyd Chief Investigator and their Head of School or Head of Research Centre, then uploaded to the Funding Schemes site. The use of Adobe electronic signatures is acceptable.

If you make changes to your Application Form after completion, a new Endorsement Coversheet will be sent to the USyd Chief Investigator.

If you would like to obtain a copy of your completed Ignition Grants Application Form you will need to “View” and download it as a pdf. You can then print or send a soft-copy to your endorser.

How do I submit an application?

After completing all required tasks, which includes completion of the online Grants Application Form, upload of all supporting documents, and Endorsement Coversheet (see FAQ above), the “Submit your Application” button at the bottom of the screen will become enabled. The progress bar at the top left of the screen will also indicate that this is the only item left to do for submission.



Be sure to click the “Submit your Application” button. This will then make the Progress bar 100% complete and a new screen will appear requesting you to confirm your intention to submit.

Submit your application

You are now submitting your submission.

Please be advised that you may no longer be able to make further changes to this submission.



After clicking on “Continue”, an automated email will be sent to the applicant confirming submission.

Can I edit my application after I submit?

No. Applications are not editable after submission. Submitted applications can be viewed and download as a pdf.

You will need to contact the OGRE Administrator at ip.ipdf@sydney.edu.au for application changes or corrections required post-submission.

Can I submit more than one application?

No. Only one application per Chief Investigator can be submitted per round of the Ignition Grants.

Further information

Enquiries should be directed to the Office of Global and Research Engagement at ip.ipdf@sydney.edu.au.

UniKey login issues should be directed to ICT (ict.support@sydney.edu.au) or +61 2 9351 2000 (select option 2 for ICT).